



QUEENSCLIFF HARBOUR PTY. LTD.

HARBOUR RULES

SPECIFIC SAFETY WARNING

The floating components in this harbour are designed to respond to wave action generated by wind and passing vessels which can cause sudden movement to the pontoons, access gangways and moored vessels. The floating components in this harbour are designed to respond to the severe tidal movement experienced in these waterways.

CAUTION must be exercised at all times when accessing the berths and moored vessels. All persons visiting this harbour do so at their own risk.

PLEASE TAKE CARE

1.0 GENERAL

- 1.1 Vessel owners are required to read and understand the Water Safety Management Plan and Operational Environmental Management Plan (OEMP) issued by the Harbour Manager
- 1.2 The storage or transportation of Fuels, Oils and other Flammable and dangerous goods or substances is prohibited at all times. The refueling of vessels at the harbour by any means other than the harbour refueling station whatsoever is not permitted.
- 1.3 Only vessels in a seaworthy condition and approved by the Harbour Manager may be berthed at the Harbour.
- 1.4 The harbour may not be used to moor derelict vessels or vessels in a state of disrepair unless approved by the Harbour Manager.
- 1.5 Lifesaving equipment, lifebuoys and ladders are located throughout the harbour and are not to be used except in an emergency.
- 1.6 The harbour fire hose reels and fire extinguishers shall not be used for any purpose other than during an emergency.
- 1.7 Harbour users shall report any fire, explosion or combustible incident to the Harbour Manager or Deputy immediately.
- 1.8 Vessels using the harbour must not create wave wash and must remain within the maximum speed limit of 4 knots.
- 1.9 Children, whilst on the flotation elements of the harbour, must be accompanied or supervised by an adult at all times and wear a personal flotation device if under the age of 10 years.
- 1.10 All collisions and damage to the harbour and or vessels must be reported to the Harbour Manager or Deputy immediately following the incident.
- 1.11 Air-docks, Boat lifts and like equipment are not permitted to be used in the harbour.

- 1.12** Unless unsafe to do so, all vessels will be moored “stern to” and mooring lines will be required to be in accordance with the minimum mooring line arrangements plan contained in the OEMP issued by the Harbour Manager to each vessel owner.
- 1.13** Vessels moored at marina berths will not be used for overnight accommodation exceeding 7 consecutive nights unless approved by the Harbour Manager.
- 1.14** Animals are not permitted in the security fenced sections of the harbour and on floating jetty components. Animals are permitted on the harbour boardwalk and public access areas provided they are kept on leash at all times and restrained from causing any disturbance or damage.
- 1.15** Night lighting of vessels in the harbour is to be shielded so as to be contained within the vessel and its mooring area. The use of spotlights is not permitted except in an emergency.
- 1.16** All lines, rigging, halyards and loose fittings on vessels must be properly secured at all times so as to prevent noise and disturbance to the amenity of the harbour.
- 1.17** Vessel owners must ensure that mooring lines, fenders and boarding equipment are of adequate quality and maintained in good workable condition. The maintenance of vessel mooring lines is the responsibility of the vessel owner. In the event that the Harbour Manager or Deputy shall consider the mooring lines inadequate or unsafe those mooring lines will be replaced at the owner’s expense.
- 1.18** Vessels must be moored so as to be fully within the approved harbour berth boundaries.
- 1.19** For the purpose of berthing, the length of a vessel is the maximum measurement from the forward extremity to the aft extremity, including all protrusions and overhangs.
- 1.20** The berths may not be sub-let or loaned without the permission and compliance with conditions of the Harbour Manager and only one vessel may occupy any one berth.
- 1.21** Boardwalks, gangways and floating components must be kept free of goods and equipment and must not be used for storage whatsoever including vessel tenders, dinghies, ropes and hoses etc.
- 1.22** All authority and statutory regulations governing the navigation and movement of vessels will apply in the harbour and adjacent waterways.
- 1.23** The tying up, or fastening of vessels to power and water pedestals, light poles or gangways is prohibited.
- 1.24** For security purposes, while the vessel is moored, stored or berthed at the Queenscliff Harbour, the Licensee shall not sell or attempt to sell the vessel without the prior written notification to the Licensor or its authorised agent.

2.0 BEHAVIOUR

- 2.1** Mooring users are required to preserve the amenity of the harbour by restricting noise emanating from vessels. Public address systems, amplified music, tone enhanced telephone systems and the like are not permitted to be used.
- 2.2** The excessive running of engines, motors and generators whilst in the harbour is not permitted.
- 2.3** Offensive language within the harbour will not be tolerated. Offenders may be requested to leave the harbour by the Harbour Manager or Deputy.
- 2.4** Consumption of alcohol is not permitted in the harbour excluding licensed premises and private vessels.

- 2.5 Harbour users shall not moor, sail nor manoeuvre any vessel so as to create a danger, obstacle, impediment or inconvenience to other users.
- 2.6 The hanging of washing, clothing and articles of a personal nature from the rigging or superstructure of vessels in the harbour is not permitted.
- 2.7 Swimming, diving and underwater activities are not permitted within the harbour except with written authorization from the Harbour Manager. No fishing is allowed from the floating jetty components.
- 2.8 Security alarms fitted to vessels at the marina shall be adjusted for a cut-off period of five minutes or less.

3.0 POLLUTION

- 3.1 Anti-pollution regulations apply within the harbour which is a **NO DISCHARGE** zone
- 3.2 A sewage pump-out facility is provided for vessel discharge of sewage. Training about its operation and use is available to mooring users from the Harbour Manager or Deputy.
- 3.3 Harbour users shall observe the operating instructions for the sewage pump-out facility.
- 3.4 The use of vessel toilets, sinks and showers which discharge through the hull is prohibited whilst the vessel is within the harbour and its adjacent waterways.
- 3.5 The discharge of polluted effluent from manual and automatic bilge pumps whilst within the harbour and its adjacent waterways is prohibited.
- 3.6 Washing or hosing down of vessel topsides is permitted using water from the service pedestal only. Any detergents used must be biodegradable and environmentally friendly.
- 3.7 The bottom scraping of vessels whilst in the harbour is not permitted.
- 3.8 Antifouling paints containing tributyl tin, organo tin or other hazardous compounds are pollutants and degrade water quality. Owners of vessels using antifouling paints of these types must make application in writing to the Harbour Manager to enter the harbour. Management has implemented a regular water quality testing program in order to monitor the local marine environment and detect any pollution sources.
- 3.9 Major repairs, sanding, grinding, painting or refitting of vessels in the harbour is prohibited. Minor repairs, mechanical adjustments and electrical work within the vessels are permitted between the hours of 0800 and 1700. A maintenance berth is provided for some major repairs. Access to this berth for appropriate repair work is by prior arrangement with the Harbour Manager or Deputy. All other major repair works are to be conducted on land in the boatyard servicing facility.
- 3.10 The cleaning of fish within the harbour and upon the floating jetty components or walkways is prohibited.
- 3.11 All leakages or spills of fuels, oils and other hazardous substances must be reported to the Harbour Manager or Deputy immediately as required by the OEMP.

4.0 SAFETY

- 4.1 Harbour users shall make themselves familiar with and understand the emergency response plans and procedures including adherence to the directions given by the Harbour Manager or their Deputy.
- 4.2 Welding, oxy cutting and other such hot work shall not be carried out in the harbour or on any vessel berthed within the harbour except in the maintenance berth.

- 4.3 No garbage, batteries or other waste materials shall be permitted to be left on the docks. All garbage and waste materials shall be disposed of in the receptacles provided or as directed by the Harbour Manager or Deputy.
- 4.4 Any debris within the harbour and surrounds which is considered to be hazardous to safe navigation and the public shall be reported to the Harbour Manager or Deputy.
- 4.5 Harbour users shall exercise caution and adopt procedures for the safe use of electrical equipment near the water.

5.0 MAINTENANCE

- 5.1 All damage caused to the harbour, the harbour surrounds or other vessels must be reported to the Harbour Manager or Deputy immediately.
- 5.2 All defects in or malfunctions of the mooring equipment or harbour infrastructure must be reported to the Harbour Manager or Deputy immediately.
- 5.3 Harbour users must keep and maintain the berth and any vessel in a clean and tidy condition and in good repair.
- 5.4 Docks are not permitted to be used for the maintenance, repair, painting and other works on moored vessels.

6.0 WORKING HOURS

- 6.1 The Boatyard Maintenance Working hours are to be from 7.00 a.m. to 6.00 p.m. Monday to Friday and from 8.00 a.m. to 5.00 p.m. Saturday and Sunday.
- 6.2 The noise levels from repairs and maintenance works in the Boatyard during those permitted hours are to be in accordance with the EPA "Interim Guidelines for Control of Noise from Industry in Country Victoria" N3/89 and the "Control of Noise from Commerce, industry and Trade".
- 6.3 Permitted noise levels specifically relevant to maintenance works during the permitted hours on Saturday and Sunday as are as follows:
 - Saturday 8am to 1pm 52 dB(A) Leq
 - Saturday 1pm to 5pm 48dB(A) Leq
 - Sunday 8am to 10am 40 dB(A) Leq
 - Sunday 10am to 4pm 48dB(A) Leq
 - Sunday 4pm to 5pm 45dB(A) Leq
- 6.4 The noise limits are assessed as dB(A) Leq. The Leq is assessed over any 30 minute period. Instantaneous values may be higher than the Noise Limits provided there are times during the same assessment period when the values are equivalently lower than the Noise Limits.
- 6.5 In the event of non-compliance with Boatyard rules regarding weekend restricted activities and/or working hours, Queenscliff Boatyard reserves the right to immediately cancel the application and refuse the owner/applicant any further use of the Boatyard.

